



Outer East Area Committee

**Minutes from Halton Moor & E.Osmondthorpe Forum
Held at Halton Moor Community Centre
on 8th October 2013**

Present:

Cllr Katherine Mitchell (Chair), Cllr Judith Cummins, PS Victoria Cocliff, PCSO Gemma Broadbent, David Davenport (Wyke Beck Forum/Dunhills Flood Action), Brian Mumby (Halton Moor Residents), Diane Gill (Save Our Homes), Gladys Townend (Save our Homes & Environment), Simon Norman (SE Locality Team) Amanda Douglas-Smith (ENEHL) Pete Mudge (LCC – South East Area Support Team, minutes)

Apologies: Cllr Lyons, Ron Bool, Simon Jordan, Coullin Meikle and Glen O'Malley (Youth Service) Phil Underdown (LASBT)

Item	Welcome, introductions and apologies	Action
1.1	Cllr Mitchell welcomed everyone, checked people had signed in and the apologies were noted.	
2.0	PACT meeting (Police And Communities Together) – PC Phillips	
2.1	Police mentioned they may be called away at a moment's notice as WYP had found and were raiding a cannabis farm in Halton Moor. Arrests had been made.	Police /All
2.2	Compared with previous figures, there have been 2 thefts from motor vehicles (compared with 14 in the previous period), burglaries from dwellings stay at 5 incidents, ASB (5) have been mainly youths throwing stones and neighbourhood disputes.	
2.3	With Mischief Night Halloween and Bonfire Night imminent, many officers have cancelled leave in order to try and ensure the events go without incident. Show Racism the Red Card was an anti-racism schools project run in association with Leeds United. Plans are underway for the event to be repeated I the coming winter and spring.	
3.0	Minutes of the meeting held on 16 July 2013	
3.1	Approved.	
4.0	Matters arising from those minutes	
4.1	Agreed to circulate the Groundwork flyer with the minutes if an electronic copy is sent to PM Beck Fields are scheduled to be opened as a local nature reserve. Football on the terminus has been given a boost with police funding being available to continue the courses.	PM SJ
5.0	10 minute open floor	

5.1	On Osmondthorpe Field, Japanese Knotweed is growing into a garden. AVH have authorised funds for specialists to remove this. AVH will investigate the problem and undertake complete removal.	
6.0	Neighbourhood Plan	
6.1	It was agreed to invite the Neighbourhood Plan Officer to the January 2014 meeting. If the officer plans to bring a presentation to the meeting, investigate if the presentation can be circulated in advance.	PM PM
7.0	Environmental Services – Locality Working – Simon Norman	
7.1	If household waste bins are left outside, Section 46 of the Environmental Protection Act can be used to specify when the bins can be put out and at what periods they are not allowed on the highway. If a bin is left on the street or inappropriate items placed inside, the owner will be given a warning and if repeated a legal notice will be issued. If the matter has not been resolved within 28 days, the owner will be fined.	
7.2	Q) Oppositely, what can be done if the bin crew leave an empty bin in an inappropriate location such as the middle of a drive? A) Each crew has a supervisor and they should be notified of the problem and asked to return the bin to the proper location.	
7.3	The matter will be raised with bin collection overseers at the next Environmental Sub meeting.	PM
7.4	Q) The official notice say bins cannot be put out before 7am so it is important the bin staff do not collect before then. A) Agreed.	
8.0	Youth Service	
8.1	Under the youth service restructure, Area Committee now oversees distribution of general funds and has formed a sub-committee to manage this process. Groups are encouraged to bid for the money by contacting Area Support.	PM
8.2	Area Committee has created Area Lead roles to develop good practice in main areas of work and the lead for children and young people is Cllr Debra Coupar.	
9.0	ENE Homes – Amanda Douglas-Smith	
9.1	There are 35 void properties in the housing stock covering Halton Moor, Osmondthorpe and Gipton. This is two less than the previous quarter.	
9.2	The void turnaround time is currently 28.92 days against a target of 30 days. If major works are taken out of the equation, the figure reduces to 28.22 days.	
9.3	The almos have now been taken back inside the Council are renamed	

	Housing Leeds.	
9.4	The Area Panels have stood down and a shadow board utilised to determine the future of Area Panels.	
9.5	Q) Will money be spent on rebranding everything from ENE Homes to Leeds Housing? A) No, letter heads etc will need to be changed however other equipment, including vehicles, will be rebranded as and when the old branding needs replacing.	
9.6	Under government legislation, when people make a new claim, it is now dealt with under the "universal credit" system. To assist with this, the Council has a specialist member of staff to assist and there are advice surgeries at the One Stop Centre every week.	
10.0	AOB	
10.1	The 2013 Older People's Event Week included an extra location this year with HOPE running an event in addition to the traditional 5. All the events went well and enjoyed good turnouts.	
11.0	Date of next meeting	
11.1	The next forum meeting will be on Tuesday 14 th January 2014.	All